STATE OF WEST VIRGINIA **DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MANAGEMENT**

MS4 ANNUAL REPORT FORM

For Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Please see instructions before completing this form. If you need more space than allowed, please attach a document.

Abbreviations

BMP = Best Management Practice
IDDE = Illicit Discharge Detection and Elimination
MCM = Minimum Control Measure
SWMP = Storm Water Management Program
TMDL = Total Maximum Daily Load
WV = West Virginia

I. Small MS4 Operator Information

1. Annual report reporting period: October 1, 2026- September 30, 2026		
2. Name of MS4: Town of Fayetteville		3. Registration number: WVR030050
4. Primary contact: Matt Diederich		5. Title: Manager
6. Mailing address: PO Box 298, 125 N. Court St.		
7. City: Fayetteville	8. Zip code: 25840	9. County: Fayette
10. Telephone number: (304) 574-0101		
11. Email: matt@fayettevillewv.gov		

II. Impaired Waters Information

12. Does the MS4 discharge into impaired water bodies? Yes ☑ No ☐

13. Please provide a description of specific BMPs that were implemented to reduce pollutants of concern in impaired receiving waters and waters in which a TMDL has been developed. (WV MS4 2014 General Permit-p. 46, #12)

Municipality/ Entity	TMDL Project	Year TMDL approved	SUBID	SWS_Code	Stream Name	NHD Code	Pollutant	WLA
Fayetteville	New River Watershed	2008	1025	KNL-2008-SWS1025	Laurel Creek	KNL-9	Fecal Coliform	MS4 designated after TMDL competed
Fayetteville	New River Watershed	2008	1032	KNL-2008-SWS1032	New River (Lower)	KNL	Fecal Coliform	MS4 designated after TMDL competed
Fayetteville	New River Watershed	2008	1034	KNL-2008-SWS1034	UNT/Marr Branch RM 0.9	KNL-20-A	fecal coliform and iron	MS4 designated after TMDL competed
Fayetteville	New River Watershed	2008	1037	KNL-2008-SWS1037	House Branch	KNL-22-A	Fecal Coliform	MS4 designated after TMDL competed
Fayetteville	New River Watershed	2008	1045	KNL-2008-SWS1045	Wolf Creek	KNL-22	fecal coliform and iron	MS4 designated after TMDL competed
Fayetteville	New River Watershed	2008	1048	KNL-2008-SWS1048	Crooked Run	KNL-22-B	Fecal Coliform	MS4 designated after TMDL competed
Fayetteville	New River Watershed	2008	1049	KNL-2008-SWS1049	House Branch	KNL-22-A	Fecal Coliform	MS4 designated after TMDL competed

14. Has a TMDL been developed since your plan was approved? Yes ☐ No ☑

III. Fiscal Reporting

15. Include or attach a fiscal analysis of capital and operating expenditures to implement the MCMs. The fiscal analysis shall include only those expenditures by the locality seeking coverage under the WV MS4 2014 General Permit and not those for MCMs implemented by other entities. (WV MS4 2014 General Permit, p. 46, #13)

16. Please provide total capital expenditures for this reporting period.	$ 16,821
17. Please provide total operating expenditures for this reporting period.	$ 250,327

IV. Coordination Efforts and Organization

18. Please provide a description of the coordination efforts with other MS4s, county governments, transportation agencies, colleges, universities, correctional facilities, prisons, and any other entities regarding the implementation of the MCMs, including the status of any memoranda of understanding or other agreements executed between the permittee(s) and any other entity. (WV MS4 2014 General Permit, p. 46, #9)

Continued progression of the House Branch project, Phase I. Held a public meeting to update the residents on the current progress of the project, which has changed since the last meeting. Obtained 7 property easements from those owners affected by the phase I construction. Advertised and selected a contractor for Phase I. Phase I should be completed by the end of 2026. Permits obtained from WVDOH, WVDNR, and US Army Corp for this project.

19. Please provide name and contact information for individual with overall program management and implementation responsibility, and if different, name and contact information of individuals responsible for each minimum control measure. Please attach a table of organization.

MCM1, 2- Matt Diederich, Town Manager (304) 574-0101
MCM3, 6- Mark Reed, Street Foreman
MCM4, 5- Dan Ooten, Town/County Building Inspector

V. Changes to SWMP

20. Did any of your activities, BMPs, or measurable goals as outlined in your SWMP change during the reporting period?	Yes ☐	No ☑
21. Do you anticipate any planned activities, BMPs, or goals as outlined in your SWMP to change in the upcoming reporting period?	Yes ☑	No ☐

22. If anything has changed, please indicate the MCM and performance measure and provide a brief description below, and attach detailed documentation of the changes, schedule of implementation, measurable goals, and overall effect on your program. (WV MS4 2014 General Permit, p. 24, #6 and #7)

We worked with EL Robinson on the development of our new SWMP. It established new BMPs, with new goals for each. Once implemented it will be used going forward.

23. Is additional documentation attached?	Yes ☐	No ☑

VI. MCM 1: Public Education and Outreach (WV MS4 2014 General Permit,)		
24. Did you complete all the proposed activities and performance measures for this MCM for this reporting period?	Yes ☐	No ☑
25. Contact: Matt Diederich	26. Phone: (304) 574-0101	

Performance Measure 1a: Program implementation			
27. Were the proposed activities for developing a public education and outreach program implemented?	Yes ☑	Partially ☐	No ☐

28. List and briefly describe each of the public education and outreach program development activities undertaken during this reporting period. (WV MS4 2014 General Permit, p. 46, #1)

www.fayettevillewv.gov has the Town's MS4 Information, Storm water program information, and annual reports.
A website counter is available through our website developer.
Additional information and brochures are available at Town Hall.

29. Did you achieve all the goals that you identified in your SWMP related to developing the education and outreach program for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☑	No ☐

30. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above.
(WV MS4 2014 General Permit, p. 46, #4)

We are working with EL Robinson, who we are consulting with to improve our SWMP and MS4 practices. They have identified deficiencies in our current program and have made recommendations for implementing in our new plan. After the submittal our our new SWMP, the Water Quality Board will be working on ways to improve our storm water ordinances. They will also be assisting the town on proper execution of the SWMP throughout the year.

Performance Measure 1b: Evaluation of effectiveness of public education and outreach efforts

31. Did you evaluate the effectiveness of the public education and outreach program?	Yes ☐	Partially ☑	No ☐

32. How did you evaluate the effectiveness of the public education and outreach program in this reporting period? (WV MS4 2014 General Permit, p. 46, #2)

Attended an Earth Day event, April 2026, held at Fayetteville PK8. This was a student driven initiative. They are working on installing rain barrels and creating a rain garden. The barrels will collect rain water from the roof and will be used to water their raised bed gardens.

33. Regardless of your answer to the previous question, have you identified new or better ways to evaluate the public's understanding of your program and water quality issues?	Yes ☑	No ☐

34. If yes, please describe any changes you would like to consider to improve your evaluation of effectiveness of outreach.

Through an effective survey will collect public's feedback and adjust accordingly. EL Robinson will be providing training materials to help educate the public as well as our street department team on critical storm water topics.

Performance Measure 1c: Documentation and tracking of public education and outreach efforts			
35. Did you track and keep records of your outreach activities?	Yes	Partially	No
36. For print, radio, and television media activities, did you keep records that include i) a description of the content or theme; ii) the date of completion of the materials; iii) the date of release or distribution, and iv) the duration of air time or publication? (WV MS4 2014 General Permit, p. 46, #1)	Yes ☐	No ☐	NA ☑
37. Are your records available upon request?	Yes ☐	No ☐	NA ☑
38. For pamphlets, brochures, and other finite printed products, did you keep records that include: i) a description of the content or theme; ii) the date of completion of the materials; iii) the date of release or distribution; iv) the location or placement of the materials; and v) date of follow up visits to replenish or transition to the next outreach product? (WV MS4 2014 General Permit, p. 46, #1)	Yes ☑	No ☐	NA ☐

39. Please describe any additional or alternative documentation and tracking of public education and outreach activities you are implementing.

I attended a career fair held at Fayetteville PK8 and discussed this program with students. I attended an Earth Day event held at Fayetteville PK8, which was a student lead effort to install rain barrels and a rain garden to help with their raised bed gardens. They were able to utilize a space behind the school that was not used for anything.

VII. MCM 2: Public Involvement and Participation (WV MS4 2014 General Permit)			
40. Did you complete all the proposed activities and performance measures for this MCM for this reporting period?		Yes ☐	No ☑
41. Contact: Matt Diederich	42. Phone: (304) 574-0101		

Performance Measure 2a: Opportunities for ongoing public involvement and participation in the SWMP		
43. Did you create, or are you in the process of creating, ongoing opportunities for the public to participate in the development, implementation, and updating of your SWMP?	Yes ☐	No ☑
44. Did you achieve all the goals that you identified in your SWMP related to creating and maintaining ongoing opportunities for public involvement and participation for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☐	No ☑

45. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above.
(WV MS4 2014 General Permit, p. 46, #4)

46. List and briefly describe each of the activities undertaken during the reporting period to create ongoing opportunities for the public to participate in your SWMP. (WV MS4 2014 General Permit, p. 46, #1)

Held annual 2-day community cleanup event in April 2026
Served 18 residents this cycle on trash and refuge complaints. Corrected in a timely manner. The Police Department issued 2 citations to residents who did not resolve their issues in a timely manner.

47. Describe how you evaluated the effectiveness of your public participation efforts (citizen attendance at public hearings, requests for information on your SWMP, hotline activity, etc.).
(WV MS4 2014 General Permit, p. 46, #2)

Amount of participation at community cleanup event measured by fullness of 3- 30 yard roll-off dumpsters in April 2026. A total of 11.26 tons, similar to the amount from 2025. Metal was also sorted and recycled in our existing metal dumpster, 4,620lbs for this 2-day event.
Total metal recycled for this cycle (October 2025- September 2026) 15.69 tons.

48. Describe the steps taken to ensure that public participation opportunities are ongoing and, if necessary, additional program maintenance activities in future reporting periods to ensure continued participation opportunities. (WV MS4 2014 General Permit, p. 46, #4)

Performance Measure 2b: Communications with community, watershed, and environmental organizations			
49. Did you establish a program for routine communications with community based watershed groups or other organizations?	Yes ☐	Partially ☑	No ☐

50. Describe the steps taken to ensure that your programs for routine communications with community-based watershed groups or other organizations are ongoing, or any additional program activities that you believe may be required to ensure continued communications. (WV MS4 2014 General Permit, p. 46, #4)

Continue to seek partnership opportunities. The Plateau Action Network is beginning a restart. I have met with Dane Gaiser on several occasions to discuss partnerships with their organization. Discussion about a water quality related mural at Town Park. The Park Board identified a building that could be used for the mural. Using public art would help reinforce the importance to the public and those using our park.

51. Did you achieve all the goals that you identified in your SWMP related to creating and maintaining ongoing communications with community based watershed groups or other organizations for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☑	Partially ☐	No ☐

52. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above.
(WV MS4 2014 General Permit, p. 46, #4)

Annual community cleanup
Fayetteville PK8 earth day participation.
Communication with Plateau Action Network

Performance Measure 2c: Public availability of SWMP and annual report		
53. Did you make your SWMP and annual report available to the public?	Yes ☑	No ☐

54. If yes, please indicate the web address, or if a physical location, please indicate where it is and the process, if any, required for the public to access it.

The SWMP is available at
https://fayettevillewv.gov/wp-content/uploads/2021/04/DRAFT-Fayetteville-2014-SWMP.pdf
The Annual Report will be available upon completion at
https://fayettevillewv.gov/departments/town-committees/water-quality-board-description/

VIII. MCM 3: Illicit Discharge Detection and Elimination (WV MS4 2014 General Permit)		
55. Did you complete all the proposed activities and performance measures for this MCM for this reporting period?	Yes ☑	No ☐
56. Contact: Mark Reed	57. Phone: (304) 574-0101	

Performance Measure 3a: MS4 map			
58. Were your proposed activities for creating and annually updating your MS4 map for the reporting period implemented?	Yes ☑	Partially ☐	No ☐

59. List and briefly describe the activities undertaken to either develop or update your MS4 map. (WV MS4 2014 General Permit, p. 46, #1)

EL Robinson utilized the current storm water GIS base mapping on several projects that they were working on. We plan to take the base mapping and build upon it. We hope to be able to camera storm lines to determine their conditions and address the worst ones. We also hope to gather information on the sizes of each drain line, to determine if they are sufficient in handling routine rain events.

Performance Measure 3b: Illicit Discharge Detection and Elimination (IDDE) ordinance development		
60. Has your municipality adopted an IDDE ordinance in accordance with the requirements of the WV MS4 2014 General Permit (Part II Section C.7.c.10 &11)?	Yes ☑	No ☐

61. If not, please describe the activities or progress made in adopting or updating an existing ordinance and provide an estimated date for adoption. (WV MS4 2014 General Permit, p. 46, #1)

We are approximately 90% complete.

Performance Measures 3c and 3e: IDDE program implementation and assessment, and program tracking		
62. Is your IDDE program fully implemented, including visual inspections based on a system of prioritizing outfalls and procedures for characterizing discharges?	Yes ☐	No ☑

63. If no, please describe obstacles, if any, to implementation, and an estimate of when your program will be fully implemented.

There is a need for an ordinance to be drafted and put into place providing more detail on IDDE. The Water Quality Board and Planning and Zoning are considering other municipalities codes in an effort to develop a code for IDDE. We will soon work with ELR on the completion of these ordinances.

64. Were all your measurable goals met for implementing and evaluating an IDDE program during this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☐	No ☑
65. How many field assessments were conducted during the reporting period?	0	
66. How many illicit discharges were identified during the reporting period?	0	

67. How would you characterize the type of illicit discharges found (sewer cross connections, spills, illegal dumping, unaware residents, etc.)?

There were NO complaints received covering IDDE for this report period.

68. How would you characterize the type of pollutants discovered in illicit discharges (oil and grease, fecal coliform, chlorine, paints, etc.)? Name the top five pollutants discovered or uncovered by your IDDE program.

Previously, the Street Department relocated our Road Salt Storage Facility to the Recycling Plant. A dome was installed to help with runoff during rain and normal conditions.

69. How many corrective actions were taken to remove illicit discharges?	0	
70. How many enforcement actions were initiated to eliminate illicit discharges into the storm sewer system?	0	
71. Have you attached additional documentation to better identify the nature and extent of the program activities and accomplishments?	Yes ☐	No ☑

Performance Measure 3d: Public education on hazards of illegal discharges and improper disposal of waste

72. Did you conduct any activities for educating the public on hazards of illegal discharges for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☐	Partially ☑	No ☐

73. List and briefly describe each of the education and outreach activities undertaken during this reporting period. (WV MS4 2014 General Permit, p. 46, #1)

The updating of our website with Storm Water information was a big step in educating the public. We continue to seek additional opportunities for public education. We will work with ELR on additional opportunities to educate the public.

74. Were any of these activities included in the public education and outreach efforts described in MCM 1?	Yes ☑	No ☐

75. How did you evaluate the effectiveness of the activities described in the list above? (WV MS4 2014 General Permit, p. 46, #2)

A website counter monitoring the visits and clicks on our storm water site. Routine monitor of brochures at Town Hall will also be helpful for in person education.

76. Did you achieve all the goals that you identified in your SWMP related to educating the public on hazards of illegal discharges for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☑	No ☐

77. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above. (WV MS4 2014 General Permit, p. 46, #4)

As stated above, this is an area for improvement as we move forward.

Performance Measure 3f: Training for municipal staff on identification, reporting, and elimination of illicit discharges

78. Have you developed a program to train municipal employees on illicit discharges?	Yes	✔	Partially	☐	No	☐
79. Did you conduct any municipal employee training during this reporting period?	Yes	✔	No	☐		

80. List and briefly describe the training activities conducted during the reporting period. (WV MS4 2014 General Permit, p. 46, #1)

Held training with Town Street Department including all employees.

81. How did you evaluate the effectiveness of the training activities? (WV MS4 2014 General Permit, p. 46, #2)

While most have been around for a while we were able to educate and re-train senior employees.

82. How many municipal employees were trained to identify and report illicit discharges? (WV MS4 2014 General Permit, p. 46, #2)

9- Full-Time
3- Part-Time

83. Did you achieve all the goals that you identified in your SWMP related to training municipal employees on IDDE procedures for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes	✔	No	☐

84. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above. (WV MS4 2014 General Permit, p. 46 #4)

In house training will be done using the WVDEP training resources. New found resources through the U of Maryland and Chesapeake Bay Watershed were utilized.
External workshops, webinars and conferences will be attended as made available.
Continue to provide updates and best practices with all employees. Make training opportunities available to all employees, as stated above. New resources provided by ELR will be used going forward.

IX. MCM 4: Construction Site Runoff Control (WV MS4 2014 General Permit , p. 19-22)		
85. Did you complete all proposed activities and performance measures for this MCM for this reporting period?	Yes ☑	No ☐
86. Contact: Dan Ooten- Town/County Building Inspector	87. Phone: (304) 574-4346	

Performance Measures 4a and 4b: Develop and implement an ordinance to address stormwater runoff from construction sites one acre or greater			
88. Has your municipality adopted a construction site runoff control ordinance in accordance with the requirements of the WV MS4 2014 General Permit (Part II Section C.7.d.2 and 4)	Yes ☐	Partially ☑	No ☐
89. If a program ordinance has not been adopted, have the proposed activities for developing and implementing an ordinance to address stormwater runoff from construction sites been implemented?	Yes ☑	Partially ☐	No ☐
90. Please indicate the anticipated ordinance adoption schedule. (WV MS4 2014 General Permit, p. 46, 4.a)1)			
As previously stated, a review of storm water ordinances will be conducted by ELR and needed adjustments adopted.			
91. Has your construction site ordinance been reviewed and/or updated to include any new criteria during the reporting period?	Yes ☐	Partially ☑	No ☐
92. Is your construction site program being fully implemented to include provisions for: i) plan review, ii) routine site inspections, iii) enforcement, and iv) record keeping and reporting?	Yes ☐	Partially ☐	No ☑
93. Please indicate the number of plan approvals during the reporting period.	1		
94. Please indicate the number of construction site inspections during the reporting period.	1		
95. Please indicate the number of enforcement actions during the reporting period (can attach document).	0		
96. Are enforcement records maintained and available upon request?	Yes ☑	Partially ☐	No ☐
97. Is there adequate funding to fulfill the program implementation requirements required by the WV MS4 2014 General Permit?	Yes ☐	Partially ☑	No ☐
98. Briefly list and describe any activities outlined in your SWMP completed during the past permit year related to construction site operator and/or permittee site inspector training. (WV MS4 2014 General Permit, p. 46, 4.a)1)			
Funding provided through the 1% sales tax- with 50% going to storm water. Recently applied for 604 (b) funding to help assist with the SWMP.			

99. Did you achieve all the goals that you identified in your SWMP related to developing or implementation and assessment of a construction site runoff control program for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☑	No ☐
100. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above. (WV MS4 2014 General Permit, p. 46, #4)		
The Town does not see a lot of construction that would require such a permit. Processes being implemented to ensure proper steps are being taken.		

X. MCM 5: Controlling Runoff from New Development and Redevelopment (WV MS4 2014 General Permit, p. 22-33)		
101. Did you complete all proposed activities and performance measures for this MCM for this reporting period?	Yes ☑	No ☐
102. Contact: Dan Ooten- Town/County Building Inspector	103. Phone: (304) 574-4346	

Performance Measure 5a: Develop, implement, and enforce a program to protect water resources by addressing stormwater discharges from regulated new and redevelopment projects			
104. Has your municipality adopted a stormwater management ordinance in accordance with WV MS4 2014 General Permit (Part II Section C.7e.8, 11(a))	Yes ☑	Partially ☐	No ☐
105. If your ordinance has not been adopted, please describe the progress made towards final ordinance adoption during this reporting period, and expected date of final adoption. (WV MS4 2014 General Permit, p. 46, 4.a)1) Will work with ELR for final ordinance adoption, with completion in the spring of 2027.			
106. Does your (proposed) ordinance include language incorporating the development incentives described in the WV MS4 2014 General Permit (Part II Section C.7.e.13)?	Yes ☑		No ☐
107. Does your (proposed) ordinance include language incorporating the off-site mitigation or fee-in lieu alternatives to on-site BMP implementation as described in the WV MS4 2014 General Permit (Part II Section C.7.e.16)	Yes ☑		No ☐
108. Have you developed a process for reviewing and updating your ordinance and program implementation to address the adequacy of provisions for: i) requiring runoff volume reduction on new and redevelopment sites, ii) plan review, iii) BMP construction and maintenance inspections, iv) enforcement, v) inventory and tracking, and vi) record keeping and reporting?	Yes ☑		No ☐
109. How many projects were reviewed during the reporting period?			
110. What types of projects were reviewed (residential, commercial, industrial, etc.)? (WV MS4 2014 General Permit, p. 32, (u)(ii)) Huey Magoo's is the only construction project for this cycle that met the criteria. The Hampton Inn project will qualify during the upcoming year.			
111. Provide a summary of the number and types of stormwater BMPs approved in new and redevelopment projects during the reporting period. Please list the BMPs according to the BMP specification number from the WV Stormwater Management Manual (2012). (WV MS4 2014 General Permit, p. 32, (u)(iii) Silt Fence, Hay Bales, mulch sock, hydroseeding and a compacting used. There were several recent heavy rain events that required use of the street sweeper to clear debris from the streets.			

112. Provide a summary of the number and type of projects that qualified for each of the development incentives described in the WV MS4 2014 General Permit (Part II Section C.7.e.16.(u)(iii)) during the reporting period. Please indicate if you have attached additional documentation.

None

113. Provide a summary of the number of projects that qualified for any offsite mitigation or payment in lieu options described in the WV MS4 2014 General Permit (Part II, Section C.7.e.16(u)(iii)) during the reporting period. Please indicate if you attach additional documentation.

None

114. How many maintenance agreements were approved during the reporting period? (WV MS4 2014 General Permit, p. 32, (u)(iv))	0	
115. Were any maintenance agreements recorded at the county courthouse?	Yes ☐	No ☑

116. Provide a summary of the number and type of stormwater BMP inspections conducted by MS4 personnel or contracted agents (construction as-built, ongoing operation and maintenance audits, complaint driven, etc.). Include (or attach) a summary of: i) the type and number of BMPs requiring maintenance or repair, ii) the number brought into compliance, and iii) the number of enforcement actions taken.
(WV MS4 2014 General Permit, p. 32, (u)(v))

None

117. Did you achieve all the goals that you identified in your SWMP related to developing and/or implementing and assessing a stormwater management program for this reporting period? (WV MS4 2014 General Permit, p. 46, #3)	Yes ☐	No ☑

118. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above.
(WV MS4 2014 General Permit, p. 46, #4)

We are working to implement process and ordinances to cover this process.

Performance Measure 5b: Long-term watershed protection elements			
119. Does a local ordinance or equivalent document incorporate the watershed protection elements described in WV MS4 2014 General Permit (Part II Section C.7.e.8))	Yes ☐	Partially ☑	No ☐

120. If yes, please describe how the permittee's legal authority addresses the following watershed protection elements: (WV MS4 2014 General Permit, p. 32,(u)(i))	
121. Minimize impervious cover.	New Zoning
122. Preserve, protect, create, and restore ecologically sensitive areas.	
123. Implement practices that prevent or reduce thermal impacts to streams.	
124. Seek to avoid or prevent hydromodification of water bodies caused by development.	
125. Minimize impacts to existing vegetation (especially trees).	
126. Minimize impacts to native undisturbed soils.	

127. If the watershed protection elements have not yet been incorporated into a planning document or ordinance, please describe the actions to be taken to incorporate these elements. (WV MS4 2014 General Permit, p. 23, # 10)

In progress

Performance Measure 5c: Street and parking design assessments		
128. Were the proposed activities for assessing the current street design guidelines and parking requirements implemented (WV MS4 2014 General Permit, page 33 (v)?	Yes ☑	No ☐

129. If this is your third-year report, please attach your report assessing the current street and parking design requirements, and recommendations and proposed schedules for incorporating policies and standards to maximize vegetation and minimize impervious cover where possible. (WV MS4 2014 General Permit, p. 46, #8)

XI. MCM 6: Pollution Prevention & Good Housekeeping for Municipal Operations (WV MS4 2014 General Permit, p. 33-38)		
130. Did you complete all the required performance measures for this MCM for this reporting period?	Yes ☐	No ☑
131. Contact: Mark Reed- Street Foreman	132. Phone: (304) 574-0101	

Performance Measures 6a and 6b: Develop and implement an operation and maintenance program for all municipal facilities that includes prevents or reduces the discharge of polluted runoff			
133. Were the proposed activities for developing a pollution prevention and good housekeeping program for municipal operations implemented?	Yes ☑	Partially ☐	No ☐
134. List and briefly describe the activities outlined in your SWMP for the development of a pollution prevention and good housekeeping program for municipal operations undertaken during this reporting period. Mark performs inspections. The team works together to insure that any issues are handled promptly.			
135. Do you have a pollution prevention plan for each of your municipal facilities as required by the WV MS4 2014 General Permit (Part II Section C.7.f)1)?	Yes ☐		No ☑
136. Do you have an inspection schedule for conducting inspections at your municipal facilities as required by the WV MS4 2014 General Permit (Part II Section C.7.f)5)?	Yes ☑		No ☐
137. Are you tracking and maintaining records of inspection and maintenance activities for each municipal facility as required by the WV MS4 2014 General Permit (Part II Section C.7.f)6))?	Yes ☑		No ☐
138. If you answered no to any of the previous three questions, please indicate your proposed schedule for implementing the requirements of the WV MS4 2014 General Permit (page 46, 4.a)1).			
139. How many inspections were conducted at each municipal facility during the reporting period?	24		
140. List the top three problems that you have found while conducting inspections at municipal facilities. Iron levels Organization/ neatness of materials Storm drains clogged			
141. Were these problems corrected? (WV MS4 2014 General Permit, p. 46, 4.a)1)?	Yes ☑		No ☐

142. Did you achieve all the goals that you identified in your SWMP related to developing a pollution prevention and good housekeeping program for municipal operations for this reporting period? (WV MS4 2014 General Permit, p. 46, 4.a)3)?	Yes ☐	No ☑

143. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above. (WV MS4 2014 General Permit, p. 46, 4.a)4)

This has been partially completed but we will continue to seek ways for improvement.

Performance Measure 6c: Municipal employee good housekeeping training			
144. Were the proposed activities for developing a pollution prevention and good housekeeping training program for municipal employees implemented as described in the WV MS4 2014 General Permit (Part II, Section C.7.f.8)10)?	Yes ☐	Partially ☑	No ☐
145. Were the proposed activities for implementing a pollution prevention and good housekeeping training program for municipal employees implemented as described in the WV MS4 2014 General Permit (Part II, Section C.7.f.8)9)10)?	Yes ☐	Partially ☑	No ☐
146. Did municipal employees receive training in accordance with the guidelines described in the WV MS4 2014 General Permit (Part II, Section C.7.f)8)?	Yes ☑	Partially ☐	No ☐
147. How many employees received training during the reporting period? (WV MS4 2014 General Permit, p. 46, 4.a)1)?			
148. Are you maintaining records of all municipal training activities (including training agendas, learning objectives, instructor qualifications, sign in sheets, etc.)?	Yes ☐		No ☑

149. Explain how the effectiveness of the training activities was evaluated (number of employees trained and/or certified in specific good housekeeping skills, measurable improvements in cost or performance of facility maintenance activities, or as outlined in your SWMP). (WV MS4 2014 General Permit, p. 46, 4.a)4)

As stated above, re-training is needed and a refresher course for all employees, including myself. Additional training resources from U of Maryland and Chesapeake Bay Watershed will also be beneficial. The use of new materials from ELR going forward.

150. Did you achieve all the goals that you identified in your SWMP related to training municipal employees on pollution prevention and good housekeeping for this reporting period? (WV MS4 2014 General Permit, p. 46, 4.a)3)?	Yes ☑	No ☐

151. If not, please describe the progress you did make towards achieving your goal(s), and any obstacles and possible solutions such as revised implementation schedules or revised measurable goals. If you are proposing any changes to your SWMP goals or schedule, please include them in Section V above. (WV MS4 20149 General Permit, p. 46, 4.a)4)