



**DEMOLITION PERMIT COVER SHEET**

125 N. Court Street Fayetteville, WV 25840  
(304) 574-0101 / Fax (304) 574-3765  
[www.fayettevillewv.gov](http://www.fayettevillewv.gov)

Permit # \_\_\_\_\_

**To Obtain A Demolition Permit the Following Items Are Needed:**

- 1. HISTORIC DISTRICT RESIDENTS AND BUSINESSES MUST GO THROUGH THE HISTORICAL COMMITTEE FOR APPROVAL BEFORE BEGINNING WORK.**
2. Application filled out completely, **submitted 7 business days before starting the project.**
3. Must submit photocopy of WV Contractor's License, Liability Certificate of Insurance and Compliance of Workers Compensation.
4. Additional forms regarding notification of asbestos renovation, demolition, or abatement.

**To Schedule an Inspection, You Must Have the Following Information When You Call:**

1. For inspection call (304) 574-4320
2. Permit Number
3. Type of inspection required

**\*\*Note - Inspections will be done within 24 hours, no appointments will be made. No inspections will be scheduled without the above information. All inspections must be called in before 2:00 pm for a next working day inspection.**

**I Have Read and Understand This Sheet**

Signature: \_\_\_\_\_

AEP Reconnect #: \_\_\_\_\_

Date: \_\_\_\_\_

Miss Utility Ticket #: \_\_\_\_\_

**Before digging or otherwise disturbing the earth, call: Miss Utility of West Virginia, Inc. at 1-800-245-4848, to notify many underground owners - 2 days' notice required. It is the law in West Virginia.**

**\*\*Town Codes and Ordinances Website\*\***

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# RESIDENTIAL AND COMMERCIAL DEMOLITION PERMIT

DATE \_\_\_\_\_ for Construction Activity within Town of Fayetteville, West Virginia Permit #: \_\_\_\_\_  
(304)574-0101 – (304)574-3765 fax

## REQUEST FOR A PERMIT TO DO REPAIRS, REMODELING, NEW CONSTRUCTION, OR DEMOLITION APPLICANT INFORMATION

Property Owner Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Property Mailing Address: \_\_\_\_\_ Cell #: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contractor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Cell#: \_\_\_\_\_  
Contractor Address: \_\_\_\_\_ WV Contractor License #: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

## PROJECT INFORMATION

Physical Location: \_\_\_\_\_  
Fayette County District, Tax Map and Parcel No. (From Tax Ticket): \_\_\_\_\_ **Listed with Historic Fayetteville**

## TYPE OF CONSTRUCTION (as defined by the WV State Code)

Demolition

## FRAME TYPE

Masonry  Wood  Structural Steel  Reinforced Concrete Other: \_\_\_\_\_

## SEWAGE TYPE

Public  Private Must have Photocopy of Health Department, if private or Copy of Approval from Public Service District if public.

## TYPE OF WATER

Public  Private

## TYPE OF HEAT

Gas  Electric  Other

## TYPE OF MECHANICAL

Central Electric  Central Gas  Other

## DIMENSIONS

#Of Stories \_\_\_\_\_ Sq. Ft. House: \_\_\_\_\_ Sq. Ft. Basement: \_\_\_\_\_ Sq. Ft. Garage: \_\_\_\_\_ Sq. Ft. Commercial : \_\_\_\_\_

## DESCRIPTION OF WORK TO BE PERFORMED

Date for Demolition to Begin \_\_\_\_\_

Floodway/FloodPlain:  Yes (Submit Elevation Cert.)  No FIRM Map \_\_\_\_\_

## ITEMS REQUIRED WITH APPLICATIONS:

**1. Set of construction plans, 2. Site Plans showing location of proposed structure or excavation on lot distances from all lot lines, location of any existing structures on lot. 3. Fayette County District, Tax Map, and Parcel Number, 4. Assessor and Zoning form to be completed, 5. Determination of Floodway/Flood Plain Designation, 6. List of all contractors and subcontractors.**

## PROJECT SITE OWNER RESPONSIBILITY STATEMENT

*The owner of this building and the undersigned, do hereby covenant & agree to comply with all the laws of the State of West Virginia and the ordinances of the Town of Fayetteville pertaining to the building, and to construct the proposed renovation, repair, or remodeling in accordance with the plans and specifications submitted herewith, and in accordance with the building codes, and certify that the information and statements given on this application, drawings and specifications are to the best of their knowledge true and correct. According to West Virginia Legislative Rules, Division of Health, Title 64, Series 63, 1998, Article 10.1.a. it is the responsibility of the Owner to ensure that "Each building or other man-made structure he or she owns is inspected for the presence of asbestos by a licensed asbestos inspector prior to any renovation or demolition activities". I understand that work shall not begin until the permit is issued by this department, that I am responsible for calling for all required inspections, that work shall be accessible for the inspection, that a final inspection, approval and Certificate of Occupancy are required prior to occupying this building. Permit fees are non-refundable, except when the permit and construction are cancelled before work begins. This permit application is only for the work described above. Every permit issued shall become invalid if work does not start within 180 days of issuance, or if work authorized by said permit is suspended or abandoned for a period of 180 days after work commenced. I furthermore certify I have received copies of the State and Federal Asbestos regulations and I understand that I am fully responsible for being in compliance with these regulations.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ZONING AND SITE PLAN**

DATE \_\_\_\_\_ for Construction Activity within Town of Fayetteville, West Virginia Permit #: \_\_\_\_\_

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**APPLICANT INFORMATION**

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Physical Location: \_\_\_\_\_

Fayetteville Tax District, Tax Map and Parcel # (from tax ticket): \_\_\_\_\_

**SITE OR PLOT PLAN**

*(Draw the shape of your property, show all roads, give the dimensions of your property, draw all existing buildings and sketch in new construction. Show the distance of your property lines from the new structure).*

**SETBACKS**

**ZONING/HISTORIC**

Front Yard: \_\_\_\_\_ Left Side Yard: \_\_\_\_\_  
Rear Yard: \_\_\_\_\_ Right Side Yard: \_\_\_\_\_

**Zoning:** \_\_\_\_\_  
**Historic:** \_\_\_\_\_

**PLEASE GIVE DIRECTIONS TO THE PROPERTY**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**GENERAL CONTRACTOR  
COMPLIANCE VERIFICATION**

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To provide compliance with West Virginia Code 21-11-15 and 28-2-5, satisfactory proof must be furnished that the State Privilege License Fee has been paid and Worker’s Compensation Insurance is in effect. Please mark the appropriate statements below.

\_\_\_\_\_ As a licensed General Contractor of the State of West Virginia, I hereby certify that I have obtained Worker’s Compensation as required by West Virginia Code 23-2-5. and I will maintain the required Worker’s Compensation Insurance for the entire duration of any construction for which permits have been issued.

\_\_\_\_\_ As a licensed General Contractor of the State of West Virginia, I hereby certify that I am exempt from the requirements of West Virginia Code 23-2-5, requiring Workers Compensation Insurance for Contractors and their employees.

**And**

\_\_\_\_\_ I hereby certify that I have paid the West Virginia License Application renewal fee required for all contractors in pursuant of the West Virginia Code 21-11-15 and 28-2-5.

\_\_\_\_\_ I hereby certify that I have paid the Town of Fayetteville License Application renewal fee or obtained a new license required for all contractors who work in the town limits in pursuant of the Fayetteville Ordinances Article 673 Business and Occupation Taxes [www.fayettevillewv.gov](http://www.fayettevillewv.gov).

**763.07 BUSINESS OF CONTRACTING.**

(a) Upon every person engaging or continuing within the Town in the business of contracting, the tax shall be equal to two percent (2%) of the gross income of the business.

(b) Every person engaging in or continuing within the Town in the business of contracting shall furnish to the Recorder, or any other person so designated by Council, the following information: a statement, accompanying each building permit issued pursuant to the Town Code (Codified Ordinances), listing:

(1) The contractor’s name and address, and the gross income to derived by the contractor from the project for which the building permit is issued; and

(2) Each subcontractor’s name and address and the gross income to be derived by each subcontractor from the project for which the building permit is issued.

(c) In addition to the requirements of subsections (a) and (b) hereof every person engaging or continuing within the Town in the business of contracting shall furnish to the Recorder a cash bond as a condition precedent to the issuance of a building permit as elsewhere provided in the Municipal Code in an amount equal to the gross income to be derived by the contractor from the project for which the building permit is issued multiplied by one and five-tenths percent (1.5%), such bond being conditioned upon compliance with the provisions of Section [763.13](#).

(Ord. 2011-2. Passed 1-27-11.)

Print Name of Contracting Company: \_\_\_\_\_

Print Name of License Holder: \_\_\_\_\_

License Number: \_\_\_\_\_

Signature of License Holder: \_\_\_\_\_